

REQUEST FOR PROPOSAL (RFP)

1. INVITATION

The National Center for Research in Energy and Materials – **CNPEM** invites your company to participate in this Request for Proposal for: CHEMICAL COMPOUNDS LIBRARY FOR IN VITRO BIOLOGICAL ASSAYS.

2. CONTEXT

The National Center for Research in Energy and Materials (**CNPEM**) is a private non-profit organization supervised by the Ministry of Science, Technology, and Innovation (**MCTI**). Located in Campinas, SP, CNPEM houses four world-class laboratories open to the scientific and business community:

- **National Synchrotron Light Laboratory (LNLS)**, operating the only synchrotron light source in Latin America – the new Brazilian fourth-generation accelerator, Sirius – used for analysis of various organic and inorganic materials;
- **National Biosciences Laboratory (LNBio)**, conducting cutting-edge research in the life sciences, focusing on biotechnology and pharmaceuticals;
- **National Biorenewables Laboratory (LNBR)**, dedicated to biotechnological solutions for the sustainable development of advanced biofuels, biochemicals, and biomaterials using Brazilian biomass and biodiversity;
- **National Nanotechnology Laboratory (LNNano)**, performing research on advanced materials with high economic potential for the country.
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CNPEM promotes a research and innovation environment in the areas of Health, Energy and Renewable Materials, Agricultural and Environmental Sciences, and Quantum Technologies. Since 2022, with the support of the Ministry of Education (**MEC**), CNPEM also offers an interdisciplinary higher education program through the **ILUM School of Sciences**, focusing on Science, Technology, and Innovation. This program provides full-time, free education fully immersed in CNPEM's research environment.

For more information, visit: www.cnpem.br

3. GENERAL INFORMATION

Proposals and relevant documentation should be sent via e-mail to the purchasing contact:

Name: Danilo Carlos de Sousa
E-mail: danilo.sousa@cnpem.br

Technical evaluation contact:
Name: Marcos Guilherme da Cunha
E-mail: marcos.cunha@lnbio.cnpem.br

4. SCHEDULE

Date	Event
18/12/2025	RFP Issuance
24/12/2025	Proposal submission deadline
25/12/2025-15/01/2026	Proposal evaluation period
20/01/2026	Expected issuance of purchase order

5. RELATED DOCUMENTS

The following attachments are integral parts of this RFP (previously sent to participants):

- List of items
- CNPEM website publication

6. PROCEDURES

PRICE PROPOSAL REQUIREMENTS

- Commercial Proposals must be submitted separately;
- Full identification and address of the participant;
- Price table with unit and total values, expressed numerically and in words, excluding financial charges or adjustments;
- Minimum payment term: 30 days after issuance of the invoice or Credit Card;
- Delivery timeline for the items;
- Delivery terms (Incoterms);
- Proposal validity: 30 days from the submission date.

EVALUATION CRITERIA

- Document review;
- Commercial evaluation – price, payment terms, delivery time, warranty.

INVOICING AND PAYMENT

- Items invoices: issued according to Purchase Order milestones; payment as agreed.

7. ADDITIONAL INFORMATION

Failure to comply with the requirements of this document exempts CNPEM from any penalties and may lead to the rejection of materials or services in cases of discrepancies or non-compliance. Invoices must contain banking information and be sent to **comex@cnpem.br** at least 28 days prior to the due date.

8. BILLING AND DELIVERY INFORMATION

CENTRO NACIONAL DE PESQUISA EM ENERGIA E MATERIAIS – CNPEM

Rua Giuseppe Máximo Scolfaro, 10.000 – Polo II de Alta Tecnologia

CEP: 13083-100 – Campinas/SP, Brazil

CNPJ: 01.576.817/0001-75

- Include the Purchase Order or Contract number on the invoice;
- E-mail for invoice submission: **comex@cnpem.br**
- Materials receiving hours:
 - 08:30 AM to 11:30 AM
 - 01:00 PM to 04:30 PM